### **CITY OF RYE**

### **NOTICE**

There will be a Special Meeting of the City Council of the City of Rye on Wednesday, May 29, 2013, at 8:00 p.m. in Council Chambers at City Hall. *The Council will convene at 7:30 p.m. and it is expected they will adjourn into Executive Session at 7:31 p.m. to discuss attorney/client matters.* 

### **AGENDA**

- 1. Pledge of Allegiance.
- 2. Roll Call.
- 3. Appeal of denial of FOIL requests by Timothy Chittenden.
- 4. Adjournment.

The next regular meeting of the City Council will be held on Wednesday, June 12, 2013 at 8:00 p.m.

- \*\* City Council meetings are available live on Cablevision Channel 75, Verizon Channel 39, and on the City Website, indexed by Agenda item, at www.ryeny.gov under "RyeTV Live".
- \* Office Hours of the Mayor by appointment by emailing dfrench@ryeny.gov.



## CITY COUNCIL AGENDA

NO. 3 DEPT.: City Manager	DATE: May 29, 2013
CONTACT: Scott Pickup, City Manager	
AGENDA ITEM: Appeal of denial of FOIL requests by Timothy Chittenden.	FOR THE MEETING OF: May 29, 2013 RYE CITY CODE, CHAPTER SECTION
RECOMMENDATION: That the Council make a decision o	n the seven appeals.
IMPACT: Environmental Fiscal Neighborhood	d
DACKOROLIND. Circle on FOIL resource to the standard by the	b - O:t F-b 04 0040 1
<b>BACKGROUND:</b> Sixteen FOIL requests were received by treceived a response from the City. Seven of the FOIL response requestor for the following:	
FOIL # 1: request that the voided summons be provided or confir	mation that they do not exist
FOIL # 2: requestor was not provided with the 2012 calendar FOIL # 4: requestor was not provided with the outside employme 2010 and 2007; request to be provided with these reco records do not exist FOIL # 5: appealed the denial of records	nt requests for the years 2011,
FOIL # 6: requestor was provided access to requested records; is were not provided electronically and the Rye Police De to do so	
FOIL # 7: appealed the denial of records  FOIL # 9: does not believe all of the records of time off requests to no requests for PBA time off; requests to be provided we show verification that no other records exist	•
See attached documentation.	

From: Timothy Chittenden FOIL #1

Sent: Thursday, February 21, 2013 10:43 AM

**To:** Connors, William R.

Subject: E-Mail FOIL Request Re: Rye PD Records 1

### REQUEST FOR RECORDS BY E-MAIL

#### **FOIL REQUEST**

Dear Records Access Officer of the City of Rye Police Department:

(1) Please email the following records if possible:

Copies of all NYSPIN inquiries for 11/21/2010 and 1/1/2012.

Copies of all Vehicle and Traffic summons voided by anyone working the C-Tour on 1/1/2012 voided from 1/1/2011 thru 2/5/2013.

(2) Please advise of the appropriate time during normal business hours for inspecting the following records prior to obtaining copies:

Copies of all NYSPIN inquiries for 11/21/2010 and 1/1/2012.

Copies of all Vehicle and Traffic summons voided by anyone working the C-Tour on 1/1/2012 voided from 1/1/2011 thru 2/5/2013.

(3) Please inform me of the cost of providing paper copies of the following records:

Copies of all NYSPIN inquiries for 11/21/2010 and 1/1/2012.

Copies of all Vehicle and Traffic summons voided by anyone working the C-Tour on 1/1/2012 voided from 1/1/2011 thru 2/5/2013.

- (4) If all the requested records cannot be emailed to me, please inform me by email of the portions that can be emailed and advise me of the cost for reproducing the remainder of the records requested (\$0.25 per page or actual cost of reproduction).
- (5) If the requested records cannot be emailed to me due to the volume of records identified in response to my request, please advise me of the actual cost of copying all records onto a CD or floppy disk.
- (6) If my request is too broad or does not reasonably describe the records, please contact me via email so that I may clarify my request, and when appropriate inform me of the manner in which records are filed, retrieved or generated.

If it is necessary to modify my request, and an email response is not preferred, please contact me at the following telephone number: (914) 497-8469.

If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name, address and email address of the person or body to whom an appeal should be directed.



### POLICE DEPARTMENT

City of Rye, New York 21 McCullough Place Rye, N. Y. 10580 Phone: (914) 967-1234

(914) 967-8341 FAX:



April 26, 2013

Mr. Timothy Chittenden 2 Hammond Road Rye, New York 10580

Dear Mr. Chittenden:

Your request under the Freedom of Information Law (F.O.I.L.) captioned "Rye PD Records 1" requesting "Copies of all NYSPIN inquiries for 11/21/2010 and 1/1/2012" and "Copies of all Vehicle and Traffic summons voided by anyone working the C-Tour on 1/1/2012 voided from 1/1/2011 thru 2/5/2013" has been reviewed.

NYSPIN inquiries are New York State records. Your request should be directed to the New York State Police.

No documents have been located that are responsive to your request for "Copies of all Vehicle and Traffic summons voided by anyone working the C-Tour on 1/1/2012 voided from 1/1/2011 thru 2/5/2013."

You may file an appeal of this determination if you so desire with Kristen Kelley Wilson, Esq., Corporation Counsel of the City of Rye, 1051 Boston Post Road, Rye, New York 10580, telephone number (914) 967-5400.

> Very truly yours, Web R Comers

William R. Connors Police Commissioner

FOIL #2

From: Timothy Chittenden

Sent: Thursday, February 21, 2013 10:43 AM

To: Connors, William R.

Subject: E-Mail FOIL Request Re: Incalcatera Records 2

### **REQUEST FOR RECORDS BY E-MAIL**

### **FOIL REQUEST**

Dear Records Access Officer of the City of Rye Police Department:

(1) Please email the following records if possible:

Copies of all employee calendars for Police Officer Incalcatera during her career.

(2) Please advise of the appropriate time during normal business hours for inspecting the following records prior to obtaining copies.

Copies of all employee calendars for Police Officer Incalcatera during her career.

(3) Please inform me of the cost of providing paper copies of the following records:

Copies of all employee calendars for Police Officer Incalcatera during her career.

- (4) If all the requested records cannot be emailed to me, please inform me by email of the portions that can be emailed and advise me of the cost for reproducing the remainder of the records requested (\$0.25 per page or actual cost of reproduction).
- (5) If the requested records cannot be emailed to me due to the volume of records identified in response to my request, please advise me of the actual cost of copying all records onto a CD or floppy disk.
- (6) If my request is too broad or does not reasonably describe the records, please contact me via email so that I may clarify my request, and when appropriate inform me of the manner in which records are filed, retrieved or generated.

If it is necessary to modify my request, and an email response is not preferred, please contact me at the following telephone number: (914) 497-8469.

If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name, address and email address of the person or body to whom an appeal should be directed.



### POLICE DEPARTMENT

City of Rye, New York 21 McCullough Place Rye, N. Y. 10580 Phone: (914) 967-1234

FAX: (914) 967-8341



April 26, 2013

Mr. Timothy Chittenden 2 Hammond Road Rye, New York 10580

Dear Mr. Chittenden:

Your request under the Freedom of Information Law (F.O.I.L.) captioned "Incalcatera Records 2" requesting "copies of all employee calendars for Police Officer Incalcatera during her career" has been reviewed.

Six documents have been located that are responsive to this request. They are attached.

You may file an appeal of this determination if you so desire with Kristen Kelley Wilson, Esq., Corporation Counsel of the City of Rye, 1051 Boston Post Road, Rye, New York 10580, telephone number (914) 967-5400.

Very truly yours,

Like 12 Comos

William R. Connors Police Commissioner

## **CITY OF RYE**

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Department:		Police Codes:	P - Personal Leave
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### **CITY OF RYE** 2007 EMPLOYEE CALENDAR

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Social Security #:	· <b>,</b> · · · -		v-	Vacation FI

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O - Other (explain on other side)

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## CITY OF RYE 2009 EMPLOYEE CALENDAR

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## CITY OF RYE 2010 EMPLOYEE CALENDAR

Department: Police - Codes: P - Personal Leave

Employee Name: Incalcatera, Christine S - Sick Leave

Social Security #:

Date Employed: 9/1/06

W - Workers Compensation
O - Other (explain on other side)

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### **CITY OF RYE** 2011 EMPLOYEE CALENDAR

Department:	Police	Codes:	Р.	Personal Leave
Employee Name:	Incalcatera, Christine		s-	Sick Leave C - Comp Time
Social Security #:			ν.	Vacation FH - Floating Holiday
Date Employed:	9/11/2006		w.	Workers Compensation

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FOIL #4

From: Timothy Chittenden

Sent: Thursday, February 21, 2013 10:43 AM

**To:** Connors, William R.

Subject: E-Mail FOIL Request Re: Incalcatera Records 4

### **REQUEST FOR RECORDS BY E-MAIL**

### **FOIL REQUEST**

Dear Records Access Officer of the City of Rye Police Department:

(1) Please email the following records if possible:

Copies of all requests for outside employment for Police Officer Incalcatera.

(2) Please advise of the appropriate time during normal business hours for inspecting the following records prior to obtaining copies:

Copies of all requests for outside employment for Police Officer Incalcatera.

(3) Please inform me of the cost of providing paper copies of the following records:

Copies of all requests for outside employment for Police Officer Incalcatera.

- (4) If all the requested records cannot be emailed to me, please inform me by email of the portions that can be emailed and advise me of the cost for reproducing the remainder of the records requested (\$0.25 per page or actual cost of reproduction).
- (5) If the requested records cannot be emailed to me due to the volume of records identified in response to my request, please advise me of the actual cost of copying all records onto a CD or floppy disk.
- (6) If my request is too broad or does not reasonably describe the records, please contact me via email so that I may clarify my request, and when appropriate inform me of the manner in which records are filed, retrieved or generated.

If it is necessary to modify my request, and an email response is not preferred, please contact me at the following telephone number: (914) 497-8469.

If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name, address and email address of the person or body to whom an appeal should be directed.



### POLICE DEPARTMENT

City of Rye, New York 21 McCullough Place Rye, N. Y. 10580 Phone: (914) 967-1234 FAX: (914) 967-8341



April 26, 2013

Mr. Timothy Chittenden 2 Hammond Road Rye, New York 10580

Dear Mr. Chittenden:

Your request under the Freedom of Information Law (F.O.I.L.) captioned "Incalcatera Records 4" requesting "copies of all requests for outside employment for Police Officer Incalcatera" has been reviewed.

Four documents have been located that are responsive to this request. They are attached.

You may file an appeal of this determination if you so desire with Kristen Kelley Wilson, Esq., Corporation Counsel of the City of Rye, 1051 Boston Post Road, Rye, New York 10580, telephone number (914) 967-5400.

Very truly yours,

William R. Connors
Police Commissioner

Wer R Comes

TO:	Police Commissioner
FROM:	70 INCALCATERA, C #28
SUBJECT:	Permission for Secondary Employment
DATE:	6/3/12
Please be advised submitted:	that I request to work at a secondary position. The following information is
Position/Employer	r: VARIOUS
	VARIOUS
Duties: 55	CURTITITIES PACKING
Hours of Work:	24 thes
Total Hours of Wo	ork per week: <u>420</u>
Approved:	
Disapproved:	
	L72 C
	William R. Connors Police Commissioner
WRC/gk	
REQUESTS MUS	ST BE RENEWED PRIOR TO MAY 1 OF EACH YEAR

TO:

Police Commissioner

FROM: PO INCALCATIZEA
SUBJECT: Permission for Secondary Employment
DATE: 4/29/09
Please be advised that I request to work at a secondary position. The following information is submitted:
Position/Employer: VARIOS
Location: VARLOUS
Duties: TRAFFIC SSCURTY
Hours of Work: VARISS
Total Hours of Work per week: Lizzs The N 20
Approved:
Disapproved:
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William R. Connors Police Commissioner
WRC/gk
REQUESTS MUST BE RENEWED PRIOR TO MAY 1 OF EACH YEAR

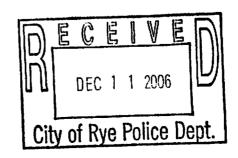
TO:	Police Commissioner
FROM:	PO INCALCATERA
SUBJECT:	Permission for Secondary Employment
DATE:	4/29/08
Please be advise submitted:	ed that I request to work at a secondary position. The following information is
Position/Employ	yer: VARIWS
Location:	VARIOUS
Duties: S	VARIOUS PAKKING
Hours of Work:	ALL
Total Hours of \	Work per week: NOT TO LUZZO 20 1165
Approved:	
Disapproved:	<del></del>
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	William R. Connors Police Commissioner
WRC/gk	

REQUESTS MUST BE RENEWED PRIOR TO MAY 1 OF EACH YEAR

TO:	Police Commissioner
FROM:	PO INCAUCATERA #28
SUBJECT:	
DATE: 12	2/12/06
Please be advised the submitted:	at I request to work at a secondary position. The following information is
Position/Employer:_	VARIOUS
Location: VA	RIBUS
Duties: PAR	VARIOUS  (RIOUS  (INC.) SECURITY, TRAFFIC
Hours of Work: \( \square\) A	MRYOUS
Total Hours of Work	per week: LZSS TAAN 20
Approved:	
	L/W-R Comers
	William R. Connors Police Commissioner

REQUESTS MUST BE RENEWED PRIOR TO MAY 1 ST OF EACH YEAR

WRC/gk



From: Timothy Chittenden FOIL #5

Sent: Thursday, February 21, 2013 10:43 AM

**To:** Connors, William R.

Subject: E-Mail FOIL Request Re: Incalcatera Records 5

### **REQUEST FOR RECORDS BY E-MAIL**

### **FOIL REQUEST**

Dear Records Access Officer of the City of Rye Police Department:

### (1) Please email the following records if possible:

Copies of all disciplinary, command disciplines and letters of reprimand received by Police Officer Incalcatera during her career.

Copies of all civilian complaints filed against Police Officer Incalcatera during her career.

Copies of all communications from the Rye Police Department to Police Officer Incalcatera for any sort of job performance including but not limited to a lack of production, i.e. traffic summonses.

Copies of all performance evaluations performed on Police Officer Incalcatera in her career.

### (2) Please advise of the appropriate time during normal business hours for inspecting the following records prior to obtaining copies:

Copies of all disciplinary, command disciplines and letters of reprimand received by Police Officer Incalcatera during her career.

Copies of all civilian complaints filed against Police Officer Incalcatera during her career.

Copies of all communications from the Rye Police Department to Police Officer Incalcatera for any sort of job performance including but not limited to a lack of production, i.e. traffic summonses.

Copies of all performance evaluations performed on Police Officer Incalcatera in her career.

### (3) Please inform me of the cost of providing paper copies of the following records:

Copies of all disciplinary, command disciplines and letters of reprimand received by Police Officer Incalcatera during her career.

Copies of all civilian complaints filed against Police Officer Incalcatera during her career.

Copies of all communications from the Rye Police Department to Police Officer Incalcatera for any sort of job performance including but not limited to a lack of production, i.e. traffic summonses.

Copies of all performance evaluations performed on Police Officer Incalcatera in her career.

- (4) If all the requested records cannot be emailed to me, please inform me by email of the portions that can be emailed and advise me of the cost for reproducing the remainder of the records requested (\$0.25 per page or actual cost of reproduction).
- (5) If the requested records cannot be emailed to me due to the volume of records identified in response to my request, please advise me of the actual cost of copying all records onto a CD or floppy disk.
- (6) If my request is too broad or does not reasonably describe the records, please contact me via email so that I may clarify my request, and when appropriate inform me of the manner in which records are filed, retrieved or generated.

If it is necessary to modify my request, and an email response is not preferred, please contact me at the following telephone number: (914) 497-8469.

If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name, address and email address of the person or body to whom an appeal should be directed.



Police Commissioner

### POLICE DEPARTMENT

City of Rye, New York 21 McCullough Place Rye, N. Y. 10580 Phone: (914) 967-1234

FAX: (914) 967-8341



April 26, 2013

Mr. Timothy Chittenden 2 Hammond Road Rye, New York 10580

Dear Mr. Chittenden:

Your request under the Freedom of Information Law (F.O.I.L.) captioned "Incalcatera Records 5" requesting the following has been reviewed:

- Copies of all disciplinary, command disciplines and letters of reprimand received by Police Officer Incalcatera during her career.
- Copies of all civilian complaints filed against Police Officer Incalcatera during her career.
- Copies of all communications from the Rye Police Department to Police Officer Incalcatera for any sort of job performance including but not limited to a lack of production, i.e. traffic summonses.
- Copies of all performance evaluations performed on Police Officer Incalcatera in her career.

The documents requested are exempt from disclosure pursuant to §87(2)(a) of the New York State Public Officers Law and §50-a of the New York State Civil Rights Law. Consequently, this request is denied.

You may file an appeal of this determination if you so desire with Kristen Kelley Wilson, Esq., Corporation Counsel of the City of Rye, 1051 Boston Post Road, Rye, New York 10580, telephone number (914) 967-5400.

Very truly yours,

William R. Connors Police Commissioner

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FOIL #6

From: Timothy Chittenden

Sent: Thursday, February 21, 2013 10:43 AM

**To:** Connors, William R.

Subject: E-Mail FOIL Request Re: Incalcatera Records 6

### **REQUEST FOR RECORDS BY E-MAIL**

### **FOIL REQUEST**

Dear Records Access Officer of the City of Rye Police Department:

(1) Please email the following records if possible:

Copies of all Overtime Claims for Police Officer Incalcatera from January 1, 2010 thru February 2, 2013.

(2) Please advise of the appropriate time during normal business hours for inspecting the following records prior to obtaining copies:

Copies of all Overtime Claims for Police Officer Incalcatera from January 1, 2010 thru February 2, 2013

(3) Please inform me of the cost of providing paper copies of the following records:

Copies of all Overtime Claims for Police Officer Incalcatera from January 1, 2010 thru February 2, 2013.

- (4) If all the requested records cannot be emailed to me, please inform me by email of the portions that can be emailed and advise me of the cost for reproducing the remainder of the records requested (\$0.25 per page or actual cost of reproduction).
- (5) If the requested records cannot be emailed to me due to the volume of records identified in response to my request, please advise me of the actual cost of copying all records onto a CD or floppy disk.
- (6) If my request is too broad or does not reasonably describe the records, please contact me via email so that I may clarify my request, and when appropriate inform me of the manner in which records are filed, retrieved or generated.

If it is necessary to modify my request, and an email response is not preferred, please contact me at the following telephone number: (914) 497-8469.

If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name, address and email address of the person or body to whom an appeal should be directed.



### POLICE DEPARTMENT

City of Rye, New York 21 McCullough Place Rye, N. Y. 10580 Phone: (914) 967-1234 FAX: (914) 967-8341



April 26, 2013

Mr. Timothy Chittenden 2 Hammond Road Rye, New York 10580

Dear Mr. Chittenden:

Your request under the Freedom of Information Law (F.O.I.L.) captioned "Incalcatera Records 6" requesting "copies of all Overtime Claims for Police Officer Incalcatera from January 1, 2010 through February 2, 2013" has been reviewed.

113 documents have been located that are responsive to this request. They are available for your inspection, or copies can be provided upon payment of the fee of twenty-five cents per page, or \$28.25. Please contact Sergeant Nicholas Groglio of the Staff Services/Records Section at (914) 967-1234 or <a href="mailto:ngroglio@ryepd.ryeny.gov">ngroglio@ryepd.ryeny.gov</a> to schedule a viewing of the documents or to arrange to pick up copies.

You may file an appeal of this determination if you so desire with Kristen Kelley Wilson, Esq., Corporation Counsel of the City of Rye, 1051 Boston Post Road, Rye, New York 10580, telephone number (914) 967-5400.

Very truly yours,

William R. Connors
Police Commissioner

1. lu-12 Comes

From: Timothy Chittenden FOIL #7

Sent: Thursday, February 21, 2013 10:43 AM

To: Connors, William R.

Subject: E-Mail FOIL Request Re: Incalcatera Records 7

### REQUEST FOR RECORDS BY E-MAIL

### **FOIL REQUEST**

Dear Records Access Officer of the City of Rye Police Department:

### (1) Please email the following records if possible:

Copies of all Supplementary Reports written by Police Officer Incalcatera on 1/1/2012 and 11/21/2010 or on any other date for incidents occurring on 11/21/2010 or 1/1/2012.

Copies of any and all Vehicle and Traffic Summonses issued by Police Officer Incalcatera that were not directly issued to her by the Rye Police Department that she obtained from other Police Officers or Supervisors and the names of those Police Officers/Supervisors they were obtained from.

### (2) Please advise of the appropriate time during normal business hours for inspecting the following records prior to obtaining copies:

Copies of all Supplementary Reports written by Police Officer Incalcatera on 1/1/2012 and 11/21/2010 or on any other date for incidents occurring on 11/21/2010 or 1/1/2012.

Copies of any and all Vehicle and Traffic Summonses issued by Police Officer Incalcatera that were not directly issued to her by the Rye Police Department that she obtained from other Police Officers or Supervisors and the names of those Police Officers/Supervisors they were obtained from.

### (3) Please inform me of the cost of providing paper copies of the following records:

Copies of all Supplementary Reports written by Police Officer Incalcatera on 1/1/2012 and 11/21/2010 or on any other date for incidents occurring on 11/21/2010 or 1/1/2012.

Copies of any and all Vehicle and Traffic Summonses issued by Police Officer Incalcatera that were not directly issued to her by the Rye Police Department that she obtained from other Police Officers or Supervisors and the names of those Police Officers/Supervisors they were obtained from.

- (4) If all the requested records cannot be emailed to me, please inform me by email of the portions that can be emailed and advise me of the cost for reproducing the remainder of the records requested (\$0.25 per page or actual cost of reproduction).
- (5) If the requested records cannot be emailed to me due to the volume of records identified in response to my request, please advise me of the actual cost of copying all records onto a CD or floppy disk.
- (6) If my request is too broad or does not reasonably describe the records, please contact me via email so that I may clarify my request, and when appropriate inform me of the manner in which records are filed, retrieved or generated.

If it is necessary to modify my request	, and an email response is	s not preferred, please	contact me at the fo	llowing telephone
number: (914) 497-8469.				

If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name, address and email address of the person or body to whom an appeal should be directed.



### POLICE DEPARTMENT

City of Rye, New York 21 McCullough Place Rye, N. Y. 10580 Phone: (914) 967-1234 FAX: (914) 967-8341



April 26, 2013

Mr. Timothy Chittenden 2 Hammond Road Rye, New York 10580

Dear Mr. Chittenden:

Your request under the Freedom of Information Law (F.O.I.L.) captioned "Incalcatera Records 7" requesting "Copies of all Supplementary Reports written by Police Officer Incalcatera on 1/1/2012 and 11/21/2010 or on any other date for incidents occurring on 11/21/2010 or 1/1/2012" and "Copies of any and all Vehicle and Traffic Summonses issued by Police Officer Incalcatera that were not directly issued to her by the Rye Police Department that she obtained from other Police Officers or Supervisors and the names of those Police Officers/Supervisors they were obtained from" has been reviewed.

One document has been located that is potentially responsive to this request. However, it is not subject to disclosure as intra-agency communication pursuant to §87 (2)(g) of the New York State Public Officers Law.

You may file an appeal of this determination if you so desire with Kristen Kelley Wilson, Esq., Corporation Counsel of the City of Rye, 1051 Boston Post Road, Rye, New York 10580, telephone number (914) 967-5400.

Very truly yours,
War 12 Commons

William R. Connors Police Commissioner

FOIL #9

From: Timothy Chittenden

Sent: Thursday, February 21, 2013 10:43 AM

**To:** Connors, William R.

Subject: E-Mail FOIL Request Re: Incalcatera Records 9

### REQUEST FOR RECORDS BY E-MAIL

### **FOIL REQUEST**

Dear Records Access Officer of the City of Rye Police Department:

(1) Please email the following records if possible:

Copies of all requests for time off submitted by Officer Incalcatera in her career.

(2) Please advise of the appropriate time during normal business hours for inspecting the following records prior to obtaining copies:

Copies of all requests for time off submitted by Officer Incalcatera in her career.

(3) Please inform me of the cost of providing paper copies of the following records:

Copies of all requests for time off submitted by Officer Incalcatera in her career.

- (4) If all the requested records cannot be emailed to me, please inform me by email of the portions that can be emailed and advise me of the cost for reproducing the remainder of the records requested (\$0.25 per page or actual cost of reproduction).
- (5) If the requested records cannot be emailed to me due to the volume of records identified in response to my request, please advise me of the actual cost of copying all records onto a CD or floppy disk.
- (6) If my request is too broad or does not reasonably describe the records, please contact me via email so that I may clarify my request, and when appropriate inform me of the manner in which records are filed, retrieved or generated.

If it is necessary to modify my request, and an email response is not preferred, please contact me at the following telephone number: (914) 497-8469.

If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name, address and email address of the person or body to whom an appeal should be directed.



### POLICE DEPARTMENT

City of Rye, New York 21 McCullough Place Rye, N. Y. 10580 Phone: (914) 967-1234 FAX: (914) 967-8341



April 26, 2013

Mr. Timothy Chittenden 2 Hammond Road Rye, New York 10580

Dear Mr. Chittenden:

Your request under the Freedom of Information Law (F.O.I.L.) captioned "Incalcatera Records 9" requesting "Copies of all requests for time off submitted by Officer Incalcatera in her career" has been reviewed.

Eight documents have been located that are responsive to this request. They are attached.

You may file an appeal of this determination if you so desire with Kristen Kelley Wilson, Esq., Corporation Counsel of the City of Rye, 1051 Boston Post Road, Rye, New York 10580, telephone number (914) 967-5400.

Very truly yours,

Wer R Comis

William R. Connors
Police Commissioner



Approved

Denied

## City of Rye Police Department Request for Time Off

FROM:	Ptl. Chris	stine Incalcatera	a #28		
Date Requested Off:	5/13/07	Thru:	5/13/07		
Tour:	A	Post:	FLOOD		
Time to be charged to:  Explanation: 2 HOURS TIME OWED	Time Owe	ed		2006 2006 101 file	Records cated
Signature ( )			Date/T	ime Turned In <i>′</i> グ	13/07
Sgt/D.O.		Date:	1/3 107 Time		1355

Patrol Commander Signature



FROM:

### City of Rye Police Department Request for Time Off

Date Requested Off: Tour:	04/07/08 C	Thru: Post:	04/07/08
Time to be charged to:  )Explanation: Time Owed	Time Owe	ed	2008
8 hrs			
Signature			Date/Time Turned In
Sgt/D.O. R. M. Anult	37	_ Date: <u> </u>	16108 Time 00004
Approved By Denied P	atrol Comm	inder Signati	ure
)	5c	hed	4/7/08

Ptl. Christine Incalcatera #28



FROM:	Fu. Clins	une incarca	ntera #20
Date Requested Off:	01/01/09	Thru:	
Tour:	В	Post:	2009
Time to be charged to:	Time Owe	ed	
Explanation: REQUEST TIME OFF	BTOUR.		
REQUEST TIME OFF	hrs)		
^			
Signature			Date/Time Turned In
Sgt/D.O.		_ Date:	1 1 109 Time 1600
Approved By	ay	1/1	
	Patrol Comma	inder Sign	ature
)	•	Sche	0 1/2/09



# City of Rye Police Department Request for The **Request for Time Off**



FROM:	Ptl. Christine Incalcatera #28		
Date Requested Off:	03/05/09	Thru:	003/05/09
Tour:	В	Post:	
Time to be charged to:	Time Owed		
Explanation: 2 hours time owed @ 2200			

Signature	Min	Date/Time Turned In 3/5/09 162
Sgt/D.O.	Date: 3/5	109 Time 2100
Approved	/1.h.)	in redbook
Denied	Patrol Commander Signature	110



FROM:

## City of Rye Police Department **Request for Time Off**



Date Requested Off:	05/18/09	Thru:	05/18/09
Tour:	A	Post:	
Time to be charged to:	Time Owe	ed	
Explanation: 3 hrs time owed 080	0-110	O I	
277	mo		
Signature / Signature	mo		Date/Time Turned In 5/17/07 160
Sgt/D.OBy	Latrol Comma	Date: <u>OSI/7</u> M.  ander Signature	109 Time 1230

Ptl. Christine Incalcatera #28



FROM:	Ptl. Christine Incalcatera #28		
Date Requested Off:	08/06/09	Thru:	08/06/09
Tour:	A	Post:	
Time to be charged to:	Time Owe	ed	
Explanation: 3 hours T/O from 1300 h	ırs		

·	$\sim Q'$	
Signature	Date/Time Turned In 8/6/09	,
Sgt/D.O.	Date: 8 16 109 Time 1600	
Approved	By All	
Denied	Patrol Commander Signature	



FROM:	Ptl. Christ	tine Incalcatera #28	
Date Requested Off:	11/24/09	Thru:	11/24/09
Tour:	A	Post:	
Time to be charged to:	Time Owe	ed	
Explanation: 2 1/2 hrs time owed			
Signature Min			Date/Time Turned In1/34/09 122
Sgt/D.O		Date:/	/ Time
Approved By	e a	ZM	
Denied P		ınder Signature	
·'	$2^{\frac{1}{2}}$	Hrs 70.	



FROM:	Pti. Chris	tine incalcate	ra #28
Date Requested Off:	05/12/10	Thru:	05/12/10
Tour:	C	Post:	2 0 10
Time to be charged to:  Explanation: 1 hr TO	Time Owe	ed	NO Claims for Time Off for 2011 +2012
Signature	) 	····	Date/Time Turned In 5/2/0
Sgt/D.O. Au Ab Approved  By  Denied	Zatrol Comma	6	1/2 1(0 Time <u>070)</u> ure